

**Road Infrastructure Development Company of
Rajasthan Limited**

CSR POLICY

This Corporate Social Responsibility Policy (“the CSR Policy”) has been framed by Road Infrastructure Development Company of Rajasthan Limited (“RIDCOR”) in accordance with the Section 135, Schedule VII of the Companies Act, 2013 and CSR Rules issued by the Ministry of Corporate Affairs on February 27, 2014.

Unless the context otherwise requires, the definitions mentioned in the notification dated February 27, 2014 and Companies Act 2013, shall apply to this CSR Policy.

SCOPE AND OBJECTIVE OF THIS POLICY

The purpose of this policy document is to make the stakeholders aware about:

- CSR and how such activities are conducted in RIDCOR
- Associated practices of CSR.
- Focus areas of CSR.

On August 29, 2013, the President of India provided assent to the Companies Act, 2013 (the “Act”). Pursuant to Section 135 of the Act, CSR provisions are prescribed to stipulate greater responsibility by companies towards the society. As of date, RIDCOR meets the eligibility criteria stipulated in Section 135 (and the Rules framed under the Act) and hence the provisions of the Act, in so far as CSR is concerned, are applicable to RIDCOR.

As per the Companies (Corporate Social Responsibility Policy) Rules, 2014, the Board of Directors of any eligible company (i.e. companies meeting the requirements of Section 135 of the Act) shall, after taking into account the recommendations of the CSR Committee, approve the CSR Policy for the company and disclose the contents of such policy in its Report and disclose the same on the website of the Company.

RIDCOR believes that CSR is a concept whereby an organization serves the interests of society by taking responsibility for the impact of their activities on customers, employees, shareholders, communities and the environment in all aspects of their operations.

CSR is, therefore, the organization’s commitment to operate in an economically, socially and environmentally sustainable manner, while recognizing the interest of its stakeholders.

CSR FRAMEWORK

RIDCOR has re-constituted Corporate Social Responsibility Committee (“the Committee”) through Resolution passed by the Board of Directors at their meeting held on December 19, 2022, comprising of the following Directors as its Members :

1. Mr. Vaibhav Galriya
2. Mr. Nand Kishore
3. Mr. Dilip Lalchand Bhatia

The Board of Directors of the Company may re-constitute the Committee, as and when required to do so, by following the sections, sub-sections, rules, regulations, notifications

issued or to be issued, from time to time, by the Ministry of Corporate Affairs or the Central Government of India. The Committee shall exercise powers and perform the functions assigned to it by the Board of Directors of the Company pursuant to section 135 of the Companies Act, 2013 and CSR Rules notified with regard thereto.

The terms of reference of the CSR Committee shall include the following:

- a) To frame and recommend to the Board of Directors, a CSR Policy, which shall indicate the activities to be undertaken by RIDCOR towards corporate social responsibilities.

For avoidance of doubt, the CSR Committee may adopt this Policy document *mutatis mutandis*, or with such modifications, alterations or revisions as it may deem fit, as the CSR Policy for its purpose.

- b) The following activities shall be included as part of the CSR activities:

- eradicating hunger, poverty and malnutrition, promoting health care including preventive health care and sanitation including contribution to the Swach Bharat Kosh set-up by the Central/State Government for the promotion of sanitation and making available safe drinking water;
- promoting education, including special education and employment enhancing vocation skills especially among children, youth, women, elderly, and the differently abled and livelihood enhancement projects;
- creating awareness about road safety measures in the society;
- promoting gender equality, empowering women, setting up homes and hostels for women and orphans; setting up old age homes, day care centres and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups;
- ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining quality of soil, air and water; including contribution to the Clean Ganga Fund set-up by the Central/State Government for rejuvenation of river Ganga;
- contribution to the Prime Minister's National Relief Fund or any other-fund set up by the Central/State Government for socio-economic development and relief and welfare of the Scheduled Castes, the Scheduled Tribes, other backward classes, minorities and women;
- training / to promote rural sports, nationally recognised sports, paralympic sports and Olympic sports;
- rural development projects
- slum area development
- such other matters as may be prescribed.

- c) To recommend the amount of expenditure to be incurred on the activities specified.

- d) To establish a monitoring mechanism so as to monitor the progress of the CSR activities. This will include recording the various details of the CSR activities and preparation of a report on the same. The details to be incorporated in the Report on CSR activities, which shall subsequently be disclosed in the Board Report, shall be as per the format prescribed in **Annexure 1** hereto.
- e) To ensure a constant flow of CSR initiatives, which shall, in-turn, avoid carry-forward of funds allocated for each CSR initiative.
- f) To formalise an operational and organisational structure of each CSR activity.

FUNDING AND IMPLEMENTATION

- a) Pursuant to the provisions of the Act, 2% of the average net profit of an eligible company for the last 3 financial years needs to be allocated towards CSR activities. From the annual CSR Budget, provision will be made towards the CSR activities on a year-on-year basis. This policy specifies that the surplus arising out of the CSR projects or programs or activities shall not form part of the business profit of the company.
- b) RIDCOR will ensure monitoring, coordination and supervision of the agency, if any, entrusted with the responsibility for implementation of the project. For efficient and effective execution of the project, the CSR Committee shall be required to get the schedules prepared – Schedule-I (List of activities linked with timelines) & Schedule-II (Payments linked with milestones) which shall form an integral part of the agreement to be signed with the implementing agency.
- c) All approved CSR projects are to be implemented in accordance with the timeline prescribed by the CSR Committee.
- d) For implementation of in-house projects, the company's pertinent policies related to works and purchases are to be followed in general.

OPERATIONAL FRAMEWORK

The Act envisages a “CSR Foundation” for CSR initiatives. The Board of a Company is empowered to decide to undertake CSR activities approved by the CSR Committee, through a registered trust or non-governmental organisation or a registered society or a company established by the company or its holding or subsidiary or associate company or any other group company

MONITORING AND REPORTING

The following instructions are to be followed for monitoring and implementation of CSR activities:

- Monitoring of CSR projects are absolutely essential.

- For all CSR projects / activities, close Supervision & Monitoring have to be done by the CSR Committee. The management should therefore provide MIS in the prescribed format and place before the Committee for review every quarter.
- After completion of the Project, a detailed Project Completion report must be prepared by the implementing agency in consultation with the RIDCOR Management, and a copy of the same must be made available to the Board of Directors along with Photographs and Audio/Visual presentations (Progress-based) duly endorsed by the CSR Committee for acceptance.
- The physical status should include photographs (preferably before and after completion of the project) with appropriate branding of the company's CSR initiative including company logo, name, etc. displayed in the background.
- With a view to derive the optimum mileage/visibility of the various CSR endeavors, appropriate and adequate measures shall be taken using all existent communication tools/media to project the company's contributions.

Annexure- 1

Format for the Annual Report on CSR activities to be included in the Board's Report for Financial Year commencing on or after the 1st day of April, 2020:

1. Brief outline on CSR
Policy of the Company:

2. Composition of CSR Committee:

Sl. No.	Name of Director	Designation / Nature of Directorship	Number of meetings of CSR Committee held during the year	Number of meetings of CSR Committee attended during the year

3. Provide the web-link(s) where Composition of CSR Committee, CSR Policy and CSR Projects approved by the board are disclosed on the website of the company.
4. Provide the executive summary along with web-link(s) of Impact Assessment of CSR Projects carried out in pursuance of sub-rule (3) of rule 8, if applicable.
5. (a) Average net profit of the company as per sub-section (5) of section 135.
(b) Two percent of average net profit of the company as per sub-section (5) of section 135.
(c) Surplus arising out of the CSR Projects or programmes or activities of the previous financial years.
(d) Amount required to be set-off for the financial year, if any.
(e) Total CSR obligation for the financial year [(b)+(c)-(d)].
6. (a) Amount spent on CSR Projects (both Ongoing Project and other than Ongoing Project).
(b) Amount spent in Administrative Overheads.
(c) Amount spent on Impact Assessment, if applicable.
(d) Total amount spent for the Financial Year [(a)+(b)+(c)].
(e) CSR amount spent or unspent for the Financial Year:

Total Amount Spent for the Financial Year. (In Rs.)	Amount Unspent (in Rs.)				
	Total Amount transferred to Unspent CSR Account as per subsection (6) of section 135.		Amount transferred to any fund specified under Schedule VII as per second proviso to sub-section (5) of section 135.		
	Amount.	Date of transfer.	Name of the Fund	Amount.	Date of transfer.

(f) Excess amount for set-off, if any:

Sl. No.	Particular	Amount (in Rs.)
(1)	(2)	(3)
i.	Two percent of average net profit of the company as per sub-section (5) of section 135	
ii.	Total amount spent for the Financial Year	
iii.	Excess amount spent for the Financial Year [(ii)-(i)]	
iv.	Surplus arising out of the CSR projects or programmes or activities of the previous Financial Years, if any	
v.	Amount available for set off in succeeding Financial Years [(iii)-(iv)]	

7. Details of Unspent Corporate Social Responsibility amount for the preceding three Financial Years:

1	2	3	4	5	6		7	8
Sl. No.	Preceding Financial Year(s)	Amount transferred to Unspent CSR Account under subsection (6) of section 135 (in Rs.)	Balance Amount in Unspent CSR Account under subsection (6) of section 135 (in Rs.)	Amount Spent in the Financial Year (in Rs.)	Amount transferred to a Fund as specified under Schedule VII as per second proviso to subsection (5) of section 135, if any		Amount remaining to be spent in succeeding Financial Years (in Rs)	Deficiency, if any
					Amount (in Rs)	Date of Transfer		
1	FY-1							
2	FY-2							
3	FY-3							

8. Whether any capital assets have been created or acquired through Corporate Social Responsibility amount spent in the Financial Year:

Yes

No

If Yes, enter the number of Capital assets created/ acquired

Furnish the details relating to such asset(s) so created or acquired through Corporate Social Responsibility amount spent in the Financial Year:

Sl. No.	Short particulars of the property or asset(s) [including complete address and location of the property]	Pincode of the property or asset(s)	Date of creation	Amount of CSR amount spent	Details of entity/ Authority/ beneficiary of the registered owner		
1.	2.	3.	4.	5.	6.		
					CSR Registration Number, if applicable	Name	Registered address

(All the fields should be captured as appearing in the revenue record, flat no, house no, Municipal Office/Municipal Corporation/ Gram panchayat are to be specified and also the area of the immovable property as well as boundaries).

9. Specify the reason(s), if the company has failed to spend two per cent of the average net profit as per subsection (5) of section 135.

(Chief Executive Officer or
Managing Director or Director).